

Parksville Curling Club Fall General Meeting Minutes of September 14, 2016

Call to Order:

The 2016 Fall General Meeting of the Parksville Curling Club was convened at 19:00 by President Ron Boag. Members of the Board in attendance were Vice-President Terry Miller, Treasurer Nancy Douglas, Ray Gamracy, Spish Legowski, Jim Hoffman, Brian Onushko, Doug King, Ross Renwick, and non-voting member Tim Kottsieper (Manager, Ice Technician). Board members absent were Leslie Osborne and Tony Reinsch

74 Members were in attendance.

There were no additions to the agenda for the meeting.

Minutes of the April 27, 2016 Annual General Meeting were approved as posted.

Moved: Jim Hoffman

Seconded: Lola Denesyk

Members of the 2016- 2017 Board of Directors were introduced.

President's Report (Ron Boag):

- As a follow up to our plan to be included in the RDN Long Term Recreational Master Plan, to get our building lease renewed in 2018 and to increase our exposure in the community, the Board has continued with the following actions since our last General Meeting in April, 2016:

- May 2016 – the Board decided to begin inviting guests to our meetings who could provide good support for our club in the execution of the plan mentioned. As part of the communication with each guest we provide an:
 - A. Current update on the Parksville Curling Club
 - B. Documentation of the Parksville Curling Club as a material contributor to the region
 - C. Reasons why the PCC should be part of the RDN Long Term Recreational Master Plan
 - D. Summary of Major Capital Expenditures anticipated for the RDN District 69 Arena
 - E. Summary of the four points of support we are seeking from each of the guest

- May 2016 – we joined the Parksville & District Chamber of Commerce to increase our exposure & networking capability among businesses in the area. The PCC will host a Business to Business meeting on January 19th, 2017, at the rink, to further this effort.
- June 2016 – we hosted Parksville City mayor, Mark Lefebvre, as our guest at our regular Board meeting. Mayor Lefebvre provided a positive review of reasons why the PCC has a very important role to play in the present and future recreational opportunities for citizens of the city & district.
- July & August 2016 – Club volunteers successfully managed parking duties for Beachfest & Kidfest, where we raised a total of almost \$6800 for the club. Thank you Clare Coony and his large group of volunteers.
- July 2016 – we hosted Bob Rogers, RDN Board member from District E, Nanoose Bay, as a guest at our regular Board meeting. Bob underscored the importance of the PCC presenting our case to the RDN Parks & Recreational Committee [PRC], which is comprised of the mayors of Parksville and Qualicum, three directors from the RDN and a number of outside members. We have approached the Manager of Recreational Services, Dean Banman, to be a guest for our September Board meeting, to follow through on Bob’s suggestion and work on a date for presentation to the PRC.
- August 2016 – we hosted Joe Stanhope, RDN Board member representing District G, French Creek, Dashwood and Englishman’s River and past chairman of the Board. Joe reinforced the previous council from Bob Rogers, in the need to present our case to the PRC and in addition, to the RDN Board, and gave us some advice on how to do it. Joe also noted tha the PCC is cost effective, relative to other major recreational facilities [eg. Ravensong Aquatic Centre & Oceanside Place], in terms of both taxpayer burden and RDN costs. He suggested that the capital and upgrade requirements for the PCC appear aligned with the Community grant program, and he advised us to approach the RDN directly to initiate a dialogue in this regard.
- August 2016 – the Executive Committee with approval of the Board, formally hired a new part-time manager, after Tim Kottsieper requested to step back from this position and continue only in the job of Head Ice Technician for our club. The new manager is Graham Weatherby, and he comes to us with 12 years previous experience as the General manager of the Royal Kingston Curling Club in Kingston, Ontario. Graham managed all day to day operations, including curling, bar, kitchen, pro-shop, staffing and banquet facility rentals, of this 650+ member club. During his tenure from 2004 to 2016, the membership increased over 22%; advertising & sponsorship increased to netting an additional \$25,000/yr; pro-shop revenue netted an additional \$15,000/yr and rental revenue [probably including banquet hall rentals] increased to \$48,000. Although Graham will only be part time, at our smaller club, we feel his experience has the potential to assist us as we move forward with our plan. In addition, our offer of employment fit his needs, as Graham will also be assisting his wife in growing their 15 year old internet/retail business. Graham is currently in the process of selling their

home and moving to our area. He expects to be available to start as our club manager by October 22nd, 2016.

In closing, thank you for all the help you have given us in the last year, and we hope, with your continued volunteer support, we can have another great curling season in 2016-2017.

Finance Report (Nancy Douglas):

Nancy handed out the Income and Expense statement for the fiscal year ending April 30, 2016. Questions on the statement were entertained.

The Financial Reports for the fiscal year ending April 30, 2016 have been reviewed and a letter stating that the reports are in order is on file.

The Balance Sheet and financial information about bonspiels were posted on the Bulletin Board.

League Fees

The Board approved an increase of approximately 2% for league Fees for the upcoming season, with the exception of the Youth League and the Friday Night Fun League which will remain the same. This amounts to an approximate \$5.00 increase to the first league Joined. In other words, last year the fee for a full season was \$210 Including GST – this year it is \$215 including GST.

The capital levy and Curl BC fees will remain the same so your first League for a full season will cost \$250.00, last year it was \$245.00. Subsequent leagues joined have also been adjusted slightly keeping the goal of approximately 2%.

Bonspiel/Banquets (Terry Miller)

In the last week of August we hosted 85 curlers and instructors from across Canada and the U.S. for the 4 day Four Foot Camp. Later in the same week there were 26 teams entered in the summer bonspiel.

Thanks to a tremendous volunteer group under the leadership of Judy Hawkes, Sheila Dale and Terry Harrison we served over 500 meals that week.

League Report (Ray Gamracy)

League play for 2016-17 season starts the week of September 26th.

- Indications are that all leagues will be filled with most leagues going to an extra draw..
- Registrations will continue to be received on Monday September 19th 10 am to 2 pm and 6 pm to 8 pm.
- The Youth League and the Friday Night Fun League will start Oct. 3rd and Oct. 10th respectively.
- Practice ice will be available September 19th to September 23rd from 10 am to 2 pm and Tuesday and Thursday evening 6 pm to 8 pm .
- If there is sufficient interest we will offer a doubles league on Sunday evening and / or Thursday afternoons. Doubles curling is becoming quite popular in other curling clubs. You can get information about Doubles curling on our website or the Curl BC website.
- If you are interested in playing in a Doubles league you should contact me to register on Monday September 19th. I will also post a sign-up sheet the week of September 19th.
- You are encouraged to check our website regularly to obtain up-to-date information about league and club activities.

Concession Report (Nancy Douglas)

This year we do not have a director responsible for the Concession. However, a group of us held a meeting in August and decided we would organize ourselves to provide coffee, muffins, etc. during the curling season from Monday to Friday and would also endeavour to provide food during our bonspiels.

While we have some volunteers to cover Monday to Friday, we can always use more help and would like to have a list of people who are willing to give some time either on a regular basis or occasionally. Even if you can give us an hour on a busy morning, it will help.

Thanks to Joanne McIntosh and Winnifred Rehill who are currently taking over the organizing of the concession, food and staff, so please let them know if you can assist.

Also, we have started this month to provide coffee and muffins to the PGOSA walking group on a scheduled basis. We expect this will continue throughout the year and are pleased they have included our club in their activities.

Facility Report (Spish Legowski)

- We have revised our decision on the donated flags placement, due to possible interference with airflow. These will now be angled above the walkway at the west of sheet 1. We are still awaiting the delivery of the flag pole holders.
- The air inlets have been adjusted to stop the birds joining in with the curling. This was done at the same time as the non-working arena lights/ballasts were replaced.
- Lobby heating upgrade is a work in progress, you may or may not have noticed that some of the heating ducts have been extended towards the viewing windows. This should allow the warm air to circulate closer to the seating area and with new bleachers should make this area more comfortable. We are still waiting for our electrician to run a new set of wires so that we can install the new heat sensors around the lobby.
- The North side roller door was repainted with an “anti graffiti paint”. The North side, South East corner and most of the South side walls were power washed and given up to three coats of paint in some areas. I will try to get the remainder of the building (subject to down spout replacements) done next year. You will notice that we already have bike tire marks on some of the repainted walls.
- The dishwasher in the concession area was upgraded with an inline expansion tank for safety and efficiency.
- My indebted thanks to all the great volunteers who stepped up to the plat when we had projects ready to go. Too many to name, you know who you are. Spish

Fundraising (Ross Renwick)

- There were a number of fundraising items that occurred before I got involved. One of those was a grant that we applied for and received from Michelle Stillwell’s ministry - Social Development and Social Innovation. We received \$19,000 to install cameras over the ice, monitors in the lobby and to install bleachers in the lobby. It took a long time to hear about this grant so presuming we were not successful we applied for a federal grant from Employment and Social Development Canada under the New Horizons for Seniors Program for \$25,000 for basically the same thing. It was an interesting process with a 3-1/2 hour conference call, a 50 page guide on how to fill out the application and a 21 page application. We need to be ready to start the program by April 1st of next year and are told we may not find out until a few days before that date.
- In addition, Nancy Douglas assisted with applying for our 50/50 license for the coming year. We have now received this so we are ready for the upcoming year for 50/50 draws.
- I would like to thank Claire Cooney who chaired and along with his large organizing committee coordinated parking for one day Kid Fest and three days Sandcastle parking. There were approximately 50 volunteers and they raised \$6780.

- I would also like to thank Donnen Goff for coordinating Sandcastle Ambassadors. There were 4 days with 6 shifts each for a total of 24 volunteers. Jim Hoffman indicated we are going to receive \$530 for each day so we will get over \$2000.
- We will also be applying for District 69 Recreation Grants Program that has a maximum of \$2,500.

Insurance and Safety (Doug King)

- Good evening everyone. It is exciting to see everyone here, in readiness for another curling season. I'm Doug King, new to the Board since the spring AGM, and elections at the time. Maurice Creagh being my predecessor, I'm involved with insurance and safety as it applies. Briefly there are what I refer to as four core policies, three internal PCC policies to include Building and Property, AD&D and a D&O Liability Policy, forth to include the RDN Facility & Property c/w a Liability Certificate between the PCC and the RDN. Our insurance needs are re-visited annually at the minimum, typically prior to annual policy renewal. I am working on how to get around the annual renewal costs.
- I would like to talk briefly about and identify what is referred to as PAI, Personal Accident Insurance, totally separate from what I just mentioned, offered as a result of our annual membership and affiliation with Curl BC.
- The personal accident insurance coverage through a Curl BC membership is available to curlers at affiliated curling centers which includes the Parksville Curling Club. The policy is intended to provide coverage for injury that occurs as a result of participation in the sport of curling. It is very flexible and very affordable at the group level. More information can be found on the Curl BC website.
- Alert Basic First Aid - CPR and AED training: Last season 14 members trained receiving a certificate valid for three years, our objective is to have at least 2 people able available in the building at all times with Emergency First Aid Training to act as First Responders. I will post a detailed training course description and post a sign up sheet to determine how many are interested in taking the course this season. Costs lessen with more participation.
- Good curling, play safe. Doug

Bar/Curl BC (Jim Hoffman)

- Jim reported that the bar was back in business and fully stocked for the Four Foot Camp and for the summer bonspiel. Both events brought in considerable revenue. Jim reported that one of our very active volunteers in the bar, Dan Romaniuk is leaving the Parksville area. Jim thanks him for the many hours looking after the bar for a number of leagues and events.

- Jim reported that Curl BC has awarded Parksville Curling Club the 2017-2018 Men's Provincial Championships.

Promotion (Brian Onushko)

- Brian discussed a variety of ideas to promote, to build corporate support and to build relationships with the various stakeholders in the future of the Parksville Curling Club.

Marketing and Publicity (No report available)

Manager/Ice Makers Report (Tim Kottsieper)

- Tim took the opportunity to thank the members and the Board for their support in his role as Manager. Tim will be stepping down as Manager and focus on his role as Head Ice Tech.
- Tim described the difficulty with the base paint for the ice when painting and flooding on the hottest days of the year in early August. Considerable white paint lifted after several floods leaving grey areas. In spite of the appearance the quality of the ice is not affected. The white base can only be done at the beginning of the installation process therefore cannot be re-done until the next complete installation of ice.

The Fall General Meeting was adjourned at 7:50 p.m..