

Parksville Curling Club Board of Directors Meeting Minutes of October 19, 2016

Call to Order:

A regular meeting of Parksville Curling Club Board of Directors was held in Parksville, British Columbia on Wednesday, October 19, 2016. The meeting was called to order at 19:00 by President Ron Boag.

Members of the Board in attendance were Ron Boag, Nancy Douglas, Ross Renwick, Doug King, Lesley Osborne, Spish Legowski, Terry Miller, Brian Onushko,

Absent: Jim Hoffman. Ray Gamracy, Tony Reinsch, Tim Kottsieper

Mr. Julian Fell RDN Director and Chairperson of District Recreation Commission was present for the initial part of the meeting.

Discussion with Julian Fell, Chairperson RDN District Recreational Commission

Julian reviewed the role and structure of the District Recreation Commission and how the Parksville Curling Club is one of a number of important recreation services within its jurisdiction. Julian talked about the process of reviewing all facilities as they relate to the RDN Long Range Recreational Plan.

Julian reminded us that opportunities to appear before the Commission are always available to discuss concerns.

It is the intention of the PCC Board to appear before the commission at their November meeting.

It was also noted that the RDN Master Plan consulting group is intending to visit the club Nov. 17, 2016

Approval of Minutes:

The minutes of the September 21, 2016 regular meeting of the Parksville Curling Club Board of Directors were accepted as amended.

MOTION: to accept the minutes of the September 21, 2016 regular Board meeting as amended. Moved by Spish Legowski, seconded by Doug King. Motion carried.

Approval of Agenda:

MOTION: to accept the Agenda for the October 19, 2016 regular Board meeting. Moved by Spish Legowski, seconded by Ross Renwick. Motion carried.

Business Arising from the Minutes.

- (1) District Recreation Commission meeting November 17, 2016: It was generally agreed that a small group (Ron and Brian) should make the presentation on behalf of the Board
- (2) Brian Onushko reviewed his ongoing research into the experiences of other clubs with corporate sponsorships. Brian also talked about ways we should increase our recognition of the many very supportive sponsors we have at the club, one being a link for sponsors on the website.
- (3) Doug King reviewed the Personal Accident Insurance policy that covers all members of Parksville Curling Club through Curl BC. Doug also indicated that the plans and signups for the First Aid course are underway.

MOTION: To post the PAC information to our website for the benefit of members. Doug/Terry Passed

- (4) **Action:** Ross Renwick, Terry Miller and Spish Legowski will continue to seek advice and develop plans and establish costs for a CCTV system. Contact has been made with Gary Fanning who rigs all camera equipment for curling events under contract to Sports Net. Gary will review our situation and make recommendations as to the most efficient and cost effective way for installing our CCTV system. The Board agreed to cover Gary's minor expenses in doing this review. Once we have established the dollar figure for the CCTV system, we will revisit the proposed bleacher system for the lobby.
- (5) Ron and Nancy reviewed their report on the tasks and time commitments for the ice tech position and the assistant ice tech.
- (6) Nancy applied to the Gaming Commission for licenses for the Grey Cup Pool. **Action** Terry will order the tickets as soon as license numbers are received.
- (7) Ray Gamracy (through Ron Boag) reported that the locking up of the building issue has again been reviewed with league captains. An issue was raised regarding security during the day on Tuesdays. **Action:** Ron to have Graham followup.

- (8) Ron Boag will coordinate the presentation by the PCC Board to the RDN Recreation Commission at their November 17th meeting.
- (9) Ron reported that the interest in a Sunday night Mixed league has been very limited. It was agreed to remove the “expression of interest” notice from the website.
- (10) Discussion took place on how we can improve registration/clinics next year. Suggestion that league captains be more involved in registration and that the Refresher Clinic be held in September before Thanksgiving.

New Business

Action: A discussion took place on building advertising, sponsorship for leagues, bonspiels and special events. In view of the upcoming BC Mixed Provincials in March 2017 and the BC Men’s Provincials in 2018, it is felt that before various organizing groups go off to obtain corporate and individuals support for the special events, a review of all current supporters should be summarized. Nancy Douglas has started a list of bonspiel and league sponsors. It is also very important to find ways to recognize our sponsorship support.

Reports

President (Ron Boag):

In reviewing the services provided by Oceanside Janitorial Services, Ron recommended that to monitor the hours and services provided, a written log should be posted for the completion by the contractor each visit. **Action:** Lesley Osborne indicated that she could set up such a system.

Ron also indicated that he is attempting to locate a large (not batteries) clock to install at the far end of the building. **Action:** Ron to have Graham investigate and report back.

Ron Boag distributed a final version of the ice installation schedule as prepared by Tim.

Ron Boag was asked by Tim for the Board to consider the purchase of two new measuring sticks. The condition of both current sticks is very poor.

MOTION: That the Board approve the purchase of 2 new measuring sticks at \$499.00 each plus tax. Moved: Ron Seconded: Terry Approved

Treasurer (Nancy Douglas):

Nancy provided the Board with a statement of account balances. Nancy also provided a Comparative Income Statement comparing actual income from 01/05/2016 to 30/09/2016 to 01/05/2015 to 30/09/2015.

Nancy reported that registration and payment of fees has been going very well to date.

Banquets and Bonspiels (Terry Miller):

Terry confirmed that coordinators for all bonspiels during the regular season are now in place. Banquet coordinators are now in place for most of the bonspiels.

Leagues (Ray Gamracy):

Bar (Jim Hoffman):

Marketing and Publicity (Lesley Osborne):

Building and Facility (Spish Legowski):

Spish reported that flag holders have been received and that he will proceed with the installation of the flags as soon as possible.

Spish also indicated that in looking at the possibility of replacing the current coffee maker in the concession, major plumbing to provide water would be required. This may not be feasible. **Action:** *Spish to investigate and report*

Spish indicated that a lock on the cash drawer in the concession could be installed. .
Action: *Spish to install.*

Baseboard heater in bar area is still a work in progress.

Spish recommended that the plan to install sensors in the lobby for the heating system be put on hold until it can be determined if the upgrades already completed are effective in maintaining the temperature in the lobby.

Wilson Exteriors will be doing the gutters in mid-November.

Pope & Sons will be doing the annual maintenance on heating unit next week.

Ice Technician (Tim Kottsieper):

Tim advised that he recommends that Board donate the ice time for Special Olympics in February based on previous year's approvals.

MOTION: That Special Olympics event ice in February be at no cost. Terry/Ron. Approved.

Fund Raising (Ross Renwick):

Ross reported that a request for \$2500.00 from RDN District 69 Recreation Grants was successful. Ross and Nancy will prepare a budget of needed items to support our Junior program, Special Olympics and new measuring sticks to be partly reimbursed by this grant and Sandcastle Ambassadors revenue.

Promotion (Brian Onushko)

Brian reported on his discussions with individuals in the Oceanside school system to promote the development of Junior curling and to expand the opportunities for school groups to "try the game".

1) Brian met with Larry Stefanek (Athletics Director) and Cheryl Noble at Ballenas Secondary on Oct 6th. Received positive support for this years Ballenas High School Girls Team and formalizing a relationship with SD69 Athletics program for more scheduled Curling Activities for Grades 11 & 12 students. Ron, Terry, Nancy and Cheryl have been copied on email correspondence. Current HS Girls Team is comprised of: Jada Zimmerman, Lauren Onushko, Amanda Litton and Teya Vega (still looking for a 5th player). Note all 4 girls went to HS Provincials on last years team.

2) **Action** Requested support from the Board to invest in Youth Programs during our Thursday afternoon Ice Opening from 1:30 to 5 PM. Proposed 1:30 to 3:00 for school programs/activities and 3:30 to 5:00 for after school Junior Competitive Teams Practice times. Also suggested that we proceed on a trial basis until we can establish funding support from our Club/s, through Grants and SD 69.

3) **Action** Also proposed discussions with Qualicum Curling Club to formulate a strategy for our Monday Youth and their Thursday Youth programs to help graduate their curlers to our proposed Junior Competitive Team Practice time slot (3:30 to 5).

* Will enlist Cheryl Noble's support for ongoing SD69 and QB Club discussions after Board supports request or passes motion.

4) **Action** Also require Board (or Exec) to make decision for support of Ducks Unlimited - Picture Silent Auction in Club. We acknowledged past history and would request a review of policy or amendments to support or decline asap.

Round Table:

There was discussion on changing the Board meeting night due to pending absence of Jim and Tim on Wednesday nights until end of January, and Lesley's work schedule. Board decided that meetings were not workable Monday, Tuesday, Thursday or Friday so will remain Wednesday night.

Next Board Meeting: Wednesday, November 16, 2016 at 1900 in the PCC meeting room.

Meeting adjourned at 22:20.