

**Parksville Curling Club
Board of Directors Meeting
Minutes of April 13, 2016**

Call to Order:

A regular meeting of Parksville Curling Club Board of Directors was held in Parksville, British Columbia on April 13, 2016. The meeting was called to order at 1900 by President Ron Boag. Members of the Board in attendance were, Maurice Creagh, Ray Gamracy, Nancy Douglas, Spish Legowski, Terry Miler and Jim Hoffman. Non-voting member Tim Kottsieper (Ice Technician/Manager) was also in attendance.

Absent: Tony Reinsch, Chris Rose, Leslie Osborne

Approval of Minutes:

The minutes of the March 16, 2016 regular meeting of the Parksville Curling Club Board of Directors were accepted as amended.

MOTION: to accept the minutes of the March 16, 2016 regular Board meeting as amended, moved by Jim Hoffman, seconded by Maurice Creagh. Motion carried.

Approval of Agenda:

MOTION: to accept the Agenda for the April 13, 2016 regular Board meeting, as amended. Moved by Nancy Douglas, seconded by Ray Gamracy. Motion carried.

Business Arising from the Minutes.

- (1) PCC Rental Agreement and Rate Schedule.

Action: (Carried forward from March 16 meeting). Tony will work with Chris, Nancy and Tim on a Concession and Facility Rental rate schedule to be appended to the Rental Agreement.

This item is carried forward to agenda of May 18, 2016 Board Meeting.

- (2) Procedures manual, with assistance from Maurice Creagh, Tony Reinsch, Spish Legowski and Tim Kottsieper. To be deferred for discussion to the May 18, 2016 meeting of the Board.
- (3) The Board will continue to gather names of individuals who would be willing to put their names forward as Board members for 2016-2017.

- (4) Jim Hoffman reported that Curl BC has accepted our proposal that the BC Mixed Playdowns take place at Parksville Curling Club March 2nd to 6th, 2017. All leagues starting Monday, Feb. 27th will be possibly affected due to ice preparation prior to the event. Individuals will be approached to form an organizing committee for this event.
- (5) The new PGOSA signage previously discussed will be put up when approvals from RDN and the City have been received.
- (6) The discussion on the comparison and benefits for member insurance coverage offered by Curl BC and by the plan available to members of PGOSA will continue at the next meeting.
- (7) Ron reported on the positive benefits of Parksville Curling Club belonging to the Parksville Chamber of Commerce.
MOTION: That the Parksville Curling Club apply for membership in the Parksville Chamber of Commerce. Moved by Jim Hoffman, seconded by Maurice Creagh. Motion carried
- (8) Spish Legowski reported that the approved replacement of the glass in the bar door is complete.

Reports

Manager (Tim Kottsieper): Tim reported that Kyle Wilson from Wilson Exteriors having looked at the possible installation of new drain spout sleeves to improve the overall drainage indicated some difficulty in tying into the existing system. Further investigation will take place. **Action:** Tim will again report on this item at the next meeting.

The Annual Arrowsmith Rhododendron Show and Sale will take place in the building on Saturday, April 23 with setup starting April 22.

Leslie Osborne has been made an editor to assist Tim in the postings to our Facebook page. The PCC Facebook page can be viewed using the link on the Home page our PCC Website.

Randy White has obtained a complete set of Provincial and Territorial flags for hanging in the club. A meeting will be arranged with Randy as to the best way to display these flags in the building.

Tim reported on discussions with a film production company who was requesting exclusive use of the building during the upcoming months when our ice is out. Due to our current contract commitments for this period of time, this would not be possible.

Action: Tim will send a list to all directors, of all events to take place in the building through to August, 2016. These dates will also be posted on the Club Calendar on the PCC Website.

Tim also reported on the ongoing concern of litter in the parking areas adjacent to the building. Tim and Spish agreed to get the area cleaned up prior to the rhododendron show.

President (Ron Boag):

In reference to the upcoming RDN Long Range Recreation Plan a discussion took place on what our priorities are in terms of the capital needs of the club. A list was discussed and Ron will continue to coordinate the preparation of a PCC promotional binder as outlined in the March 16, 2016 minutes.

Ron reported on the 88.5 The Beach radio interview which he and Tim did on April 6 at 8:40 AM. A recorded copy is available from Ron.

Treasurer (Nancy Douglas): A preliminary financial report for end-March 2016 was received by the Board. There were no issues or concerns raised with respect to the report or the clubs finances.

Nancy also presented a mini-budget for the period March-October 2016.

Banquets and Bonspiel (Terry Miller): A draft of Events & Bonspiels scheduled for the 2016-17 curling season was again discussed by the Board

MOTION That the proposed dates for 2016-17 bonspiels be accepted. Moved by Terry Miller, seconded by Ray Gamracy. Motion carried.

Action: Bonspiel dates for the 2016-2017 season will be submitted to Curl BC to be included in the Annual Curl BC book. PCC website will also be updated to include these dates.

We are very pleased that Judy Hawkes and Sheila Dale have volunteered to co-coordinate the meals for the 2016 Four Foot Camp August 22nd – 24th. Thank you so much, Judy and Sheila.

Leagues (Ray Gamracy):

Ray reported on the results of the Club Championships held Saturday, March 19. A discussion will take place with all league captains early in the new curling season as to the format of the event.

Ray also reported that no teams were available to participate in the North Island Club Championships in Comox, March 24-26.

Bar (Jim Hoffman): Jim reported that stock would be available in the bar for the AGM on April 27. Some regular products may not be available, as the inventory has been reduced for the time of year.

Building and Facility (Spish Legowski): Spish is continuing to investigate future heating options for the lobby area. The lobby-heating situation has been identified as a priority in future capital upgrading to the facility.

MOTION: That the quote of \$495 for the painting of the large back door be approved. Moved: Spish Seconded: Terry. Motion carried. Work will proceed when weather permits.

Concession (Chris Rose): No report

Insurance/Safety (Maurice Creagh): No report

Promotion and Publicity (Leslie Osborne): No report.

A notice of the April 27th AGM will be placed in the local paper on April 19th.

New Business

MOTION: That a donation of \$100.00 on behalf of the members of PCC, be forwarded to the Shriners Children's Hospital in memory of Brian Ball. Moved by Nancy Douglas, seconded by Ron Boag. Motion carried.

Terry Miller discussed the need for new 8 foot banquet tables for major banquets to replace and supplement the current stock of spare tables.

MOTION: That 10 - 8 FT. folding tables be purchased using available funds from the Gaming Account. Moved by Terry Miller, seconded by Nancy Douglas. Motion carried.

Round Table:

No items

Next Board Meeting: Wednesday, May 18, 2016 at 1900 in the PCC meeting room.

Meeting adjourned at 2200.